

CASPER HISTORIC PRESERVATION COMMISSION
MINUTES OF THE REGULAR MEETING
October 18, 2021 (ZOOM)

In attendance: Jeff Bond, Anthony Jacobsen, Robin Broumley, Pinky Ellis, Connie Hall, Carolyn Buff, John Lang

Absent: Erich Frankland, Paul Yurkiewicz, Ann Berg, Maureen Lee

Staff: Liz Becher, Community Development Director
Craig Collins, City Planning Department
Kristie Turner, Administrative Assistant III
Susan Frank (P&Z Liaison),
Lisa Engebretsen (Council rep)

Guest: Rebecca Mashak

ONLINE MEETING THIS MONTH. (Because of the rise in COVID cases, the City of Casper is resuming online meetings as a precaution.) A link was sent to all members of the Commission.

Jeff Bond called the meeting to order at 8:35 a.m.

Approval of Minutes

Mr Bond asked if everyone had read the minutes of the September 13, 2021, meeting and asked if there were any corrections. Three corrections were noted.

Minutes from September 13, 2021, were approved unanimously.

New Business

Commissioner Terms and upcoming appointments

Last month Mr. Collins asked that any commissioners not able to continue on the commission to submit a resignation letter so the commission can advertise for a new member. Ann Berg submitted her resignation on 10-17-21.

Progress Report on African American Study – Review/Direction

Rebecca Mashak presented her report to the group and discussed the information she has been able to gather up to this point. Ms. Mashak discussed the challenges and gaps that she has experienced in her research. She also discussed the method for the evaluation of sites.

Community members who might be able to contribute more information for the report are Leah Reeb and R.C. Johnson. R.C. Johnson has been contacted several times by Ms. Mashak and Ms. Hall. Ms. Broumley offered to reach out again to Ms. Johnson.

Ms. Mashak also suggested that letters be sent to the remaining individuals that she has not yet been able to connect with by other methods. It was decided by the commission that Ms. Mashak would write the letters and send them to Mr. Collins who will put them on HPC letterhead in an effort to encourage more responses.

Mr. Collins asked Ms. Mashak to include the tracking sheet she has for her outreach efforts. This will be attached to the report as an appendix.

The need for the redaction of personal information was discussed as the final report will most likely be published on the City of Casper website.

Mr. Collins will send the report out to the group and Mr. Bond asked that the members review the document and respond back to Mr. Collins with edits by November 12, 2021. Mr. Collins will compile the edits and forward the information to Ms. Mashak by November 15, 2021.

Old Business

SHPO/CLG Grant Project (Jeff/Staff)

No Update

OYD Committee Update (Connie and John)

Ms. Becher discussed the Ribbon Cutting Ceremony at the OYD Parking lot which will be held 10/26/21 after the City Council work session.

Other items discussed were the Midwest Street Project through the OYD program which will move the utilities underground.

P&Z Commission (Susan Frank, Liaison)

Ms. Frank announced Carol Johnson as the newest member of the P&Z Commission.

Demolition Permits (Staff)

Mr. Collins shared 2 demo items.

Sub-Committee reports

- Ghost Signs (**John and Connie**)
No Update
- Brochures and Mobile App (**Paul, Jeff, Ann and Robin**)
No Update

- GIS map of historic properties and surveyed properties for website (**Jeff and Anthony**)
Anthony mentioned contacting SHPO for training on mapping features.
- Field Visits/Tours (**Robin and Connie**)
On hold for now.
- Social Media/Outreach/Education (**Maureen, Paul and Ann**)
No Update.
- Strategic Plan progress/review (**Jeff**)
No update.

Other Business

The next meeting will be November 08, 2021, at TBD.

Meeting adjourned at 9:46 a.m.

Respectfully submitted,


Liz Becher
Community Development Director

